

# Manitou Springs Historical Society

## Volunteer Application

Please join us and help keep Miramont Castle, and Manitou Springs' history alive! Your volunteer efforts go directly to helping the Manitou Springs Historical Society, a 501(c)3 nonprofit organization with the restoration, maintenance, and development of our Tours, Tea Room, Gift Shop, special events, and staff that keep us going. We truly value your contribution, and look forward to working with you!

**Type or print your answers, except where a signature is required.**

Name: \_\_\_\_\_ Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_ Are you under 18 years of age? Yes: \_\_\_\_ No: \_\_\_\_

Emergency Contact Name & Relationship:

\_\_\_\_\_

Emergency Contact Phone Number: (\_\_\_\_) \_\_\_\_\_

Primary Language: \_\_\_\_\_ Secondary Language: \_\_\_\_\_

Have you volunteered before? Yes: \_\_\_\_ No: \_\_\_\_ If yes, what year(s)? \_\_\_\_\_

Location(s) of Volunteering: \_\_\_\_\_

Two references:

\_\_\_\_\_

Reason for Volunteering: Just for fun!: \_\_\_\_ School/service requirement: \_\_\_\_ Other (please explain):

\_\_\_\_\_

Availability:

Please Indicate:

Weekdays: Morning: \_\_\_\_ Afternoon: \_\_\_\_ Evening: \_\_\_\_ Mon Tues Wed Thurs Fri

Weekends: Morning: \_\_\_\_ Afternoon: \_\_\_\_ Evening: \_\_\_\_ Sat Sun

Please indicate your area(s) of interest:

Gift Shop: \_\_\_\_\_ Tour Guide: \_\_\_\_\_ Front Desk: \_\_\_\_\_ Housekeeping: \_\_\_\_\_  
Archiving: \_\_\_\_\_ Artifact Restoration: \_\_\_\_\_ Special Events: \_\_\_\_\_ Gardening: \_\_\_\_\_  
Other (Please Explain): \_\_\_\_\_

How did you hear about us?: Website: \_\_\_\_\_ Friend: \_\_\_\_\_ Work: \_\_\_\_\_ Prior Knowledge: \_\_\_\_\_  
Facebook: \_\_\_\_\_ Attended a Special Event: \_\_\_\_\_ Other (Please explain): \_\_\_\_\_

Are you currently employed?: Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, where?: \_\_\_\_\_

Your title: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_  
If no, please explain (retired, student, unemployed, etc): \_\_\_\_\_

Authorization for Background Check:

As an applicant for a volunteer position at Miramont Castle Museum, I realize that I may undergo a thorough background check to protect the safety of Miramont, its visitors, volunteers, and staff. I hereby authorize the release of information relating to my driving record, criminal history, and any additional specific information relating to the position that I am applying for, unless restricted by law. This authorization is made voluntarily, and for the purpose of my volunteering only, and information should be given only in response to an authorized request from Miramont Castle Museum.

Printed Name (first, middle, last): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_

Liability Release Form

I understand that I assume all responsibility for my own safety and insurance coverage while I volunteer at Miramont Castle Museum, and that I must provide my own medical insurance.

I have read and agree to the conditions stated above regarding insurance coverage.

Printed Name (first, middle, last): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I certify that the information given in this Volunteer Application is true and correct, and has been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest, and I release the organization from any liability whatsoever for supplying such information. I understand that I will not be paid for my services as a volunteer at Miramont Castle Museum.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please email to [miramontcastle@yahoo.com](mailto:miramontcastle@yahoo.com), fax to (719) 685-1985, or mail to 9 Capitol Hill Avenue, Manitou Springs, CO, 80829. Thank you for your support!